

RESURRECTION

LUTHERAN CHURCH

Policy and Practice Considerations to Review With Potential Outside Service Providers For Public Events

INTRODUCTION

For public events Lutheran Church of the Resurrection may choose to host, e.g., festivals, neighborhood gatherings, public interest occasions, it is imperative that Resurrection take steps to assess the likelihood of and mitigate our congregation's exposure to risk of liability ordinarily associated with this type of event.

Regarding large-scale public events, such as a festival, it is in Resurrection's best interest to seek vendor(s) who can provide proof of liability insurance for the services they are providing. Services such as selling alcohol, serving food, offering amusement rides, providing vetted and trained staffing are examples of important risk factors that must be assessed by Resurrection's Council and Finance Committee before entering contract(s).

POLICY

For the sale of alcohol, below is a list of important considerations to review with potential vendors, before determining the selection of a vendor to sell alcoholic beverages to the general public. Potential vendors are to be vetted. This can be done in written documentation or an in-person (or phone) interview suggested below. Answers to these considerations provide a summary of what vendors do and how they conduct their business practice.

1. Business Statement and Scope — An overview of what the business does and the services they will provide for the event we will host

- Purpose — objectives, scope and resources of the business;
- Applicability — assess match to Resurrection requirements

2. Age Verification — Practices / Policies Applied

- Mandatory ID checks
- Acceptable Forms of ID
- Refusal of Service

3. Responsible Service Practices — Practices / Policies Applied

- Limiting Service
- Monitoring Intoxication
- Preventing Over-Consumption
- Designated Driver Programs

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4. Staff Training and Responsibilities — Practices / Policies Applied

- Alcohol Awareness Training
- Staff Conduct
- Reporting Procedures

5. Incident Reporting and Management — Practices / Policies Applied

- Incident Reporting Forms
- Handling Problem Situation

6. Specific Event Policies — Understand how the business prepares for events

- Permitted Events
- Event-Specific Rules — Identify any specific requirements for our event

7. General Policies — Understand rigor of legal compliance and maintain operational requirements

- Vendor compliance with applicable laws
- Vendor self-review and updates of business practices or procedures (examples)

8. Client Referrals

- Ideally, seek up to three client referrals (if available from vendor) who can answer general questions regarding their experience with the vendor.

Before signing a contract or service agreement with any vendor selling alcohol it's important to obtain copies of appropriate and valid state and/or local licenses for such. Additionally, the vendor is expected to provide a copy of a valid certificate of liability insurance from their insurance carrier with liability dollar amount (minimum \$1 million coverage) stipulated. The Finance Committee will submit all documents to the office for permanent retention.

Additional Reference

Per Church Mutual Insurance, 07-May-2025:

If alcohol will be sold, the church's policy excludes liquor liability. In this case:

- Engage a licensed alcohol vendor who carries their own liquor liability insurance (minimum \$1 million coverage).
- Require the vendor to provide a Certificate of Insurance naming the church as an additional insured.
- Ensure the vendor obtains all required local/state permits (e.g., from the ABC board).
- Have a signed vendor agreement including an indemnification clause.
- An excess special events liquor liability policy can be purchased as an alternative if the church decides they want to sell alcoholic beverages.

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Resurrection Policy on Serving and Consumption of Alcoholic Beverages For Private Events

INTRODUCTION

Our congregation is blessed with a church building, facilities and large property parcel that is attractive and welcoming for worship, education, and fellowship. Additionally, many see our campus as an ideal location to host family celebrations, conduct community interest events or educational forums, and support personal interest opportunities.

Resurrection is committed to the responsible serving of alcoholic beverages to members of our congregation and guests. All Resurrection members who seek approval for distribution of permitted alcoholic beverages are required to agree to and adhere to the following policy conditions.

POLICY

Effective 9/15/ 2025, the Resurrection Church Council, has approved the distribution and consumption of select alcoholic beverages on the Resurrection campus, for authorized events, subject to conditions and requirements stated below.

Permitted alcohol to serve at any approved event will be limited to beer, wine and wine cooler beverages. **All** other alcoholic beverages, including those containing “hard liquor”, e.g., cocktails, are not permitted to be carried or served on the Resurrection campus.

The designated individuals responsible(s) for serving alcohol at the event, (responsible party) must be of legal age to serve and meet all other requirements for serving as required by local ordinance or state statute.

Attendees of the event must be at least 21 years of age to be served any approved beverage as noted within this policy.

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APPLICATION TO SERVE ALCOHOL - PRIVATE EVENT

Information required to be completed on the application document includes:

- Resurrection Sponsor, (Responsible Party) name: _____
- Purpose of event: _____
- Date and beginning/end times of the event: Date: _____
Time: _____
- Quantity of alcohol available to be served:
 - Beer _____
 - Wine _____
 - Wine Cooler _____
- Anticipated number of attendees:
 - Ages 21 and Above _____
 - Under Age 21 _____
- Requested event location or outdoor space: _____
- Application must be submitted no later than 14 days prior to the intended date of the event.

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**REVIEW of Application to Serve Alcohol, Alcohol Waiver,
and Release of Liability Form**
Private Event

Submitted application and accompanying completed Alcohol Waiver and Release of Liability Form will be reviewed by a member of the Executive Committee of the Church Council.

**Resurrection Executive Committee Member Review of
Private Event Application**

Approved: (circle yes) **Yes** Date of Approval: _____

Signature of Executive Committee Member: _____

Disapproval: (circle no) **No** Date of Disapproval: _____

Reason for Disapproval: _____

Signature of Executive Committee Member: _____

Date: _____

Completed application to Finance Committee: _____ Date: _____

Completed application to Church Office by Finance Committee _____ Date: _____

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ALCOHOL WAIVER AND RELEASE OF LIABILITY FORM For Private Event

RESURRECTION DOES NOT PROVIDE FOR THE SERVING OF ALCOHOL AT ANY EVENT
UNLESS THIS LEGALLY BINDING RELEASE OF LIABILITY AND ASSUMPTION OF RISK
DOCUMENT IS SIGNED.

PLEASE READ CAREFULLY BEFORE SIGNING

I, _____, acknowledge that the serving of alcohol for my event carries potential risks and dangers beyond the control of Resurrection. I, as a responsible party, assume all liability for myself and all event participants, invitees and other guests, for any form of negligence that may arise from the consumption of alcohol by the event participants, invitees and other guests. I hereby agree to indemnify, defend, release and hold harmless Resurrection all liability to me, my invitees/guests, my next of kin, my conservators, assigns, heirs, guardians or other legal representatives for any and all claims, demands, losses or damages, suits fines, including court costs and attorneys' fees, for any injury, death or damaged property arising out of making available, serving alcohol at this event. I hereby waive all legal rights to pursue any form of legal action against Resurrection.

**I HAVE READ THIS AGREEMENT AND HAVE SIGNED IT FREELY. I FULLY UNDERSTAND
IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF LIABILITY TO THE
GREATEST EXTENT OF THE LAW.**

Event _____

Date of Event _____

Signature of Responsible Party _____

Printed Name of Responsible Party _____

Date of Signing _____